

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: April 16, 2003

Division: Public Works

Bulk Item: Yes X No       

Department: Engineering

**AGENDA ITEM WORDING:** Receipt of monthly report on Change Orders reviewed by the County Administrator.

**ITEM BACKGROUND:** There were three (3) change orders considered and approved by the County Administrator for the period 3/05/03 – 4/02/03.

**PREVIOUS RELEVANT BOCC ACTION:** On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

**CONTRACT/AGREEMENT CHANGE:** N/A

**STAFF RECOMMENDATIONS:**

**TOTAL COST:** N/A

**BUDGETED:** Yes X No       

**COST TO COUNTY:** N/A

**REVENUE PRODUCING:** YES        NO X **AMOUNT PER MONTH**        **YEAR**       

**APPROVED BY:** County Atty.        OMB/Purchasing        Risk Management       

**Item Prepared By:** Stephanie Coffer, Construction Manager David S. Koppel, P.E., County Engineer

**DIVISION DIRECTOR APPROVAL:** Dent Pierce  
Dent Pierce, Division Director

**DOCUMENTATION:** Included X To follow        Not required       

**DISPOSITION:**        **AGENDA ITEM #** ck

**CHANGE ORDERS  
CONSIDERED BY THE COUNTY ADMINISTRATOR  
FOR THE PERIOD 3/05/03 – 4/02/03**

PROJECT	CO#	AMOUNT	DESCRIPTION	DATE CONSIDERED	CAUSE
Taxilanes/Connectors, FBO and Sheriff Apron, & T-Hanger Marathon Airport	5	\$12,000.00	- Relocating existing holding signs for FAA Certification Inspection - Project will be completed within twenty (20) days of execution of change order.	3/24/03*	Owner requested.
Stock Island Roads 11	1	(\$16,300.00)	- Changes in seepage trench quantity and cost due to utility conflicts	3/07/03*	Owner requested.
Residential Noise Insulation Project Phase 1 Key West International Airport	2	(\$11,016.00)	- Standen Contracting reduced the contract cost to \$948,997.00 by change order no. 2.	3/03/03*	Owner requested.

**Total                    ( \$15,316.00)**

\* Approved by County Administrator